

RELAY/GSE

Colorado Certification Guide for CO2020 (Residents)

Introduction

This guide contains important information and upcoming deadlines in order to be eligible for Colorado license through Relay Graduate School of Education (Relay), so please read it carefully! Below is a recommended guide and timeline for obtaining your license. Email support@relay.edu with questions.

Relay Denver's certification policy reflects our intent to prepare you to become a full-time teacher of record in your second year of the program. In order to ensure readiness, residents must demonstrate content knowledge as outlined by the Colorado State Board of Education (e.g., meeting state credit hour requirements, passing content exams, or having an aligned undergraduate major) for Relay Denver to recommend them for licensure. Residents who do not demonstrate content knowledge by July 1, 2019 (Summer II) cannot receive an initial teaching license until they pass the required content exam, and will be ineligible for hire as a lead teacher with most organizations.

What is the sequence of teaching certificates in Colorado?

During your first four terms at Relay (Summer 1, Fall 1, Spring 1, Summer 2)	Upon completing the Summer 2 Term
Teachers are Residents and do not hold a license of any type	Teachers apply for an Initial License with an endorsement in their content area

Steps to Obtaining Certification

Use the table below to navigate through the required actions for obtaining certification in Colorado.

Step	Action	Owner	Due Date	Associated Cost
0	Review admissions and certification requirements in your state: 1. Do you meet the minimum GPA requirement? 2. Do you have an undergraduate degree from a regionally-accredited institution? 3. Will you be able to demonstrate content knowledge as articulated by the Colorado State Board of Education? 4. Do you have any misdemeanors or felonies that would put you at risk of not receiving a license, as articulated	You	Prior to applying	N/A

	by the Colorado State Board of Education?			
1	Apply to Relay	You	06/01/2018	\$0
2	Inform Relay of your plan to demonstrate content knowledge	You	06/01/2018	N/A
3	Pass required certification exam(s)	You, if necessary	Within three months of classroom placement	\$120-190
4	Create a CDE e-licensure account	You	05/15/2019	N/A
5	Receive fingerprint clearance and/or complete background check	You	06/15/2019 This must take place after you create a CDE account	\$50 (\$40 processing fee and \$10 fingerprinting fee)
6	Complete the Approved Program Verification Form	You	07/31/2019	N/A
7	Apply for Initial Licensure	You	07/31/2019	\$90 - \$110
8	Provide proof of receiving Initial Licensure	You	08/30/2019	N/A
Total Cost Estimate				\$260-\$370